

Jackson Elementary Parent Advisory Council (PAC)

Meeting Minutes

Date: September 11, 2026

Time: 9:00 am

Location: School Library

Call to Order:

Meeting was called to order by Vimmy at 9:04 am.

In Attendance:

PAC Executives Present: Melissa Tran, Margot McTavish, Jen Parrott, Ashley Kams, Vimmy Dharni

Parents/Guardians Present: Miriam, Ashley Chand, Melissa, Rajiv Jassal, Sukhjeet Kaur, Colleen Davis, Maegan Grotenhuis, Sangeeta, Ashley Chand, Aisa, Tham Vo, Rashmi Saroha

School Administration/Staff Present: Debbie Chenier

Recorder: Vimmy Dharni

Approval of Agenda

- Motion to approve agenda
- Moved by Vimmy Dharni
- Seconded by Melissa Tran
- Motion to approve agenda carried

Approval of Previous Meeting Minutes:

First PAC meeting of school year, therefore no previous meeting minutes were presented at this meeting.

Principals Report:

School News: 236 students

- 13 new to Jackson (not including Kindergartens)
- First week was very smooth with students finding their tentative homerooms quickly
- Students and staff excited for a new year
- Back to School pictures were taken by signage on bulletin board
- Kindergarten Open House: Successful. Next year will have 2 one-hour opportunities
- School supplies arrived at school on time

Staffing For September

- Division 1: Grade 4/5 Ms. N. Lee
- Division 2: Grade 4/5 Mr. Sharma
- Division 3: Grade 3/4 Mr. Poole
- Division 4: Grade 3 Mrs. A. Lee
- Division 5: Grade 2/3 Ms. Chattu
- Division 6: Grade 2 Mrs. Barkess (M-W) and Mrs. These (Th-Fr)

- Division 7: Grade 1/2 Mrs. Smith
- Division 8: Grade 1 Ms. Klimmer
- Division 9: Kindergarten/Grade 1: Mrs. Mahal
- Division 10: Kindergarten: Ms. Loeppky
- Division 11: Kindergarten: Ms. Campigotto

Educational Assistants, Mrs. Nirwan, Mrs. Brar, Mrs. Kang, Ms. Reber, Mrs. Batthe, Ms. Westie, Mrs. Sharma and Ms. Edda

** Ms. Lee and Ms. Loeppky welcome teaching practicum students this year

Upcoming Dates

- ✓ September 11: 2:00 Welcome Back Assembly (students only)
- ✓ September 17: 5-6:30 Meet the Teacher
- ✓ September 21: Kindergarten's first full day
- ✓ September 24: Terry Fox Run
- ✓ September 25: Non-Instructional Day #1 (no students)
- ✓ September 29: Orange Shirt Day
- ✓ September 30: National Day for Truth and Reconciliation
- ✓ October 2: Earthquake Drill #1
- ✓ October 2: PAC Meeting
- ✓ October 2: School Wide Assembly

Discussion Items

- ❖ Swimming
- ❖ Grade 5 requests (Popcorn sales, supporting with hoodie sales)
- ❖ Classroom budgets/field trips
- ❖ Monthly Assemblies
- ❖ Meet the Teacher and PAC

Treasurer Report:

- New PAC is working on gaining bank access over next few days
- Estimated General Account Balance is: \$5,292.32
 - The PAC committed to paying for the school student planners at the end of last school year (June 2026). Around \$1,000 will go towards paying for the student planners in the upcoming days.
- Estimated Gaming Account Balance is: \$1,958.39
 - New Gaming Grant money for this school year is expected to be deposited in October.

PAC Updates:

- PAC Meetings will be held every first Friday of the Month
- Book Fair dates have been moved to October 19-22. This is to coincide with parent/teacher conferences. More details and volunteer schedule to come to the October PAC meeting.

- Coupon books fundraiser will be happening from October 1-15. Coupon books will arrive at the school on September 24th.
- The PAC will be putting \$10/hoodie towards the Grade 5 hoodies as in previous years.
- The PAC will also be supporting Grade 5 students to carry out their popcorn fundraisers. Our aim is to have multiple popcorn days this year. First one is targeted to occur on October 30, 2026.
- PAC will continue to support school swimming program in the Spring using Gaming Grant monies received during the year.
- First Hot Lunch of the year will be a pizza hot lunch on October 15, 2026.
- PAC will provide small refreshments and water for Meet the Teacher night happening Sept 17, 2026.
- PAC will provide teachers and staff with classroom and field trip budgets once banking access is gained.

Other items discussed:

- Ms. Chenier shared that this school year's theme is Community and Belonging, with a focus on ensuring every student feels welcomed, valued, and that they truly belong within the school community. To help bring this meaningful message to life, chalk will be available during Meet the Teacher Night for parents and families to write positive and encouraging messages on the sidewalks. Students will be greeted by these uplifting messages when they arrive at school the following morning. Monthly assemblies will also take place with class presentations.
- Ms. Chenier shared that book donation boxes will be available in the school office for both children's and adult books. Families are encouraged to donate gently used books, and students and parents will be invited to take home one or two new-to-them books to enjoy on Meet the Teacher Night.
- The PAC expressed interest in having an online donation option available through SchoolCash Online to make it easier for parents and families to contribute. Ms. Chenier will investigate whether this option can be made available.
- Ms. Chenier shared that the school has a donation request letter available at the office for parents who wish to approach local businesses or community members for donations of funds, goods, or other support. Parents may obtain a copy of the letter from the school office to present to potential donors as needed.
- Ms. Chenier shared parents and guardians are welcome to join the Terry Fox run happening on September 24 at 1:30pm.

Next Meeting:

- Date: October 2nd, 2026
- Time: 9:00am
- Location: TBA

Adjournment:

- Motion to adjourn meeting at 9:58am
- Moved by Ashley Kams
- Seconded by Margot McTavish
- Motion to adjourn meeting carried