Jackson Elementary Parent Advisory Council (PAC)
Meeting Minutes
Date: November 6, 2026
Time: 9:00 am
Location: School Library

Call to Order:

Meeting was called to order by Vimmy at 9:06 am.

In Attendance:

PAC Executives Present: Melissa Tran, Margot McTavish, Jen Parrott, Ashley Kams, Vimmy Dharni
Parents/Guardians Present: Maegan Grotenhuis
School Administration/Staff Present: Debbie Chenier
Recorder: Vimmy Dharni

Approval of Agenda

- Motion to approve agenda
- Moved by Melissa Tran
- Seconded by Margot McTavish
- Motion to approve agenda carried

Approval of Previous Meeting Minutes:

- Motion to approve presented meeting minutes from October 2, 2026, General Meeting
- Moved by Melissa Tran
- Seconded by Maegan Grotenhuis
- Motion to approve minutes carried

Principlas Report:

🏫 **School News: Current Enrollment:** 236 students, down 3 students
It has been a busy and exciting October at Jackson! Highlights included:

- **October 6:** Picture Day
- **October 12:** Thanksgiving, No School
- **October 13:** Cross Country at Se'math
- **October 15:** Hot Lunch, Pizza
- **October 16:** Division 1 Student Vote
- **October 18–22:** Scholastic Book Fair
- **October 20:** Earthquake Drill
- **October 21:** Early Dismissal at 11:30 a.m.
    - Parent-Teacher Conferences, 12:30–6:45 p.m.
- **October 22:** Early Dismissal at 11:30 a.m.
    - Parent-Teacher Conferences, 12:30–2:20 p.m.

- **October 23:** Non-Instructional Day #2
- **October 30:** Hallowe'en Howl 🎃
- **November 5:** Fire Drill
- **November 6:** School-Wide Peace Assembly
- **Grade 4 FSAs:** Completed ✅

🗓️ **Upcoming Events**

- **November:** Grade 4/5 Handball
- **November 9:** Diwali at Jackson
- **November 10:** Remembrance Day Assembly, families invited
- **November 11:** Remembrance Day, school not in session
- **November 16:** "Art Around the World" begins, four-week program
- **November 17:** Picture Retakes
- **November 18:** Reading Link Challenge Book Presentations at lunch
- **November 19:** Divisions 11 and 5 to Aldergrove Park
- **November 20:** Non-Instructional Day #3
- **November 23:** Coffee and Connect with Ruby Dhaliwal, CYCMH
- **November 30:** Divisions 4 and 5 to Blue Heron Reserve
- **December 6:** School-Wide Assembly, Respectful

💬 **Discussion Items**

- 🪔 **Thank you for the diyas:** Thank you for supporting this opportunity for students to learn about and celebrate the cultures represented in our school community.
- 🎅 **Breakfast with Santa:** Is this something PAC would like to consider for December?
- 🎁 **Christmas Family Hampers:** Discussion around ways PAC may be able to assist with supporting Jackson families during the holiday season.
- 📚 **Scholastic Book Fair:** A big thank you and congratulations on a successful Book Fair! Your time and support helped make this a fun event for our students.

Treasurer Report:

- General Account Balance is: $4,560.49
    - Coupon Book Fundraiser: Raised $600 through coupon book sales.
    - Scholastic Book Fair: Raised $3,000, with all proceeds allocated toward purchasing books for classroom teachers and the school library
    - Popcorn Day: Proceeds from popcorn sales were allocated toward Grade 5 graduation hoodies.
    - Pizza Hot lunch: $150 raised and will go towards school activities
- Estimated Gaming Account Balance is: $6,192.14
    - Money set aside for class field trips, swimming, inline skating, and reptile guy

PAC Updates:

- Hot Lunch: Next hot lunch will be COBS Bread on November 26.
- Diwali: Clay diyas were purchased and distributed to classrooms for students to take home and paint in celebration of Diwali.
- Scholastic Book Fair: Another book fair is scheduled for February 16–19, 2027, during parent-teacher interviews.
- Christmas Goodie Bags: A budget of $250 was approved to provide Christmas goodie bags for students.

Amendments to Constitution:

Details	**Amendment 1 – Section 11.1 – General Meetings**	**Amendment 2 – Section 13.6 - Voting**
Current Bylaw	"Meetings should be held monthly - time and date to be set by the Executive, with reasonable notice."	The current bylaw provides that matters requiring a vote are generally decided by a simple majority; members must vote in person on all matters; voting by proxy is not permitted; and voting is generally by show of hands, except that election of officers may be by secret ballot.
Amended Bylaw	General Membership Meetings may be held in person, virtually by electronic means, or in a hybrid format, as determined by the Executive. Meetings should be held monthly, with the time, date and meeting format to be set by the Executive with reasonable notice. A voting member participating virtually shall be considered present for all purposes, including discussion, voting and establishing quorum, provided the electronic method used allows the member to reasonably participate in the meeting.	Except as otherwise provided in these bylaws, matters requiring a vote shall be decided by a simple majority of votes cast (50% + 1). Voting may be conducted in person, virtually during a meeting, or by an electronic voting method approved by the Executive. The Executive may authorize an electronic vote outside a General Membership Meeting where practical or appropriate. Reasonable notice of the matter being voted upon and the voting deadline shall be provided to eligible voting members. Only eligible voting members may vote, and each voting member is entitled to one vote. Reasonable measures shall be taken to verify voter eligibility and prevent duplicate voting. Voting by proxy is not permitted. Votes during a meeting may be by show of hands, verbal indication, electronic poll, secret ballot, or another method determined appropriate by the Executive. Where a secret ballot is required, an electronic method may be used if it reasonably preserves confidentiality. The result of an electronic vote conducted outside a General Membership Meeting shall be recorded in the minutes of the next General Membership Meeting.

Motion	Motion to approve amendments to section 11.1 allowing PAC meetings to be held virtually.	Motion to approve amendments to section 13.6 allowing members to vote virtually.
Moved By	Melissa Tran	Jen Parrott
Seconded By	Margot McTavish	Melissa Tran
Votes in favour	All members present	All members present
Result	Carried unanimously	Carried unanimously

Other items discussed:

- Walking to School: Discussed concerns regarding student safety when walking to school in darker morning conditions following BC's decision to remain on permanent daylight saving time.
- Crosswalk Safety: PAC will work toward collecting parent signatures to advocate for improved crosswalk safety in front of the school.

Next Meeting:

- Date: November 27th, 2026
- Time: 9:00am
- Location: TBA

Adjournment:

- Motion to adjourn meeting at 9:56am
- Moved by Vimmy Dharni
- Seconded by Melissa Tran
- Motion to adjourn meeting carried